

1. Complete following pages to receive loan disbursements from the Bond Bank
2. For Pooled Loan Program Loans, send completed distribution to:  
finance@vtbondbank.org  
usbankvermontbondbank@usbank.com
3. For all other loans, send completed distribution to:  
ken@vtbondagency.org  
finance@vtbondbank.org

**Requisition and Certificate for Payment:**\_\_\_\_\_  
Name of Governmental Unit**Bond Series Number:** \_\_\_\_\_**Requisition Number:** \_\_\_\_\_**Requisition Amount: \$** \_\_\_\_\_**Requisitioned Items:**

Attached is a list of certain obligations totaling \$ \_\_\_\_\_ requisitioned for reimbursement and/or advance from the Disbursing Agent. Copies of invoices and other disbursement documentation are attached hereto.

**Representations:**

The terms used herein shall have the same meaning ascribed to them in the Loan Agreement and in the Disbursing Agent Agreement.

In making this request for disbursement, the Governmental Unit hereby certifies that:

- (i) After giving effect to the payment of this Requisition, the use of all funds disbursed from the Municipal Bond proceeds complies with the limitations, representations and covenants in its Tax Certificate executed incident to the delivery of the Municipal Bond;
- (ii) Such payment or reimbursement are of Project Costs and the obligations have not been the basis for a prior requisition which have been paid;
- (iii) No event of default and no event or condition which, after notice or lapse of time or both, would become an event of default under the Loan Agreement exists and the representations and warranties of the Municipality contained in the Loan Agreement are true and correct as of the date of this Requisition;
- (iv) The payment or reimbursement requested by this Requisition is due for work actually performed or materials or property actually supplied to the Project prior to the date of this Requisition, or for deposits on equipment not yet supplied to the Project;
- (v) All contractors, subcontractors and suppliers of materials, property or labor for the Project have been paid for their share of work, materials or property through the date of any prior Requisition;
- (vi) The payment or reimbursement requested by this Requisition will be disbursed in payment of, or is reimbursement for the Municipality's prior payment of, work performed or completed on, or materials or property supplied for the Project by the contractors, subcontractors or suppliers listed in this Requisition;
- (vii) All amounts previously requisitioned and disbursed from the Municipal Bond proceeds for payment of contractors, subcontractors and suppliers of materials and labor have been so applied; and
- (viii) All work and all materials, equipment or other property included in this Requisition have been performed or supplied in accordance with the Terms of the Loan Agreement.

Authorized Official's

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_



**Bond Series Number:** \_\_\_\_\_

## Requisition Number: \_\_\_\_\_

Summary Page Number	Summary Page Total
<b>Total Payment Request</b>	

Account Name:



Name of Governmental Unit: \_\_\_\_\_

Name of Bond Series: \_\_\_\_\_

### Expense Payment Summary

Requisition Number: \_\_\_\_\_

Summary Page Number: \_\_\_\_\_

Vendor	Invoice #	Date Paid (If a reimbursement)	Check # (If a reimbursement)	Purpose	Amount
Attach copies of all invoices for which you are requesting payment.				Total for this Summary Page (Please transfer this amount to the "Requisition Page")	\$0.00



VBB Bond Proceeds  
APPOINTMENT OF AUTHORIZED REPRESENTATIVE(S)

I, \_\_\_\_\_, a duly authorized official of \_\_\_\_\_  
(Name of Authorizing Official) (Name of Governmental Unit)

do hereby certify that the following have been Authorized Representative(s), at the date hereof, and are authorized to act on behalf of the above Institution in matters relating to its loan from the Vermont Municipal Bond Bank's 20 Series\_\_ Bonds.

I also certify that the following signatures opposite their names are the signatures of such individuals.

NAME	TITLE	SPECIMAN SIGNATURE

Witness my signature on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*